



CIRCULAR

Grades: Pre-Nursery-VIII

DPSG67/CIR/0046/2024-25

Date: 28th November 2024

Dear Parents,

Greetings!

We are just a day away from our First Annual Presentation, and I am sure you are as excited as our students! Below are some important details to ensure a smooth experience for all.

Reporting Timings for Students:

GRADES	REPORTING TIME
I TO VIII	12:00 NOON
NURSERY AND PREP	1:30 PM
PLAY GROUP AND PRE-NURSERY	2:30 PM

Transport Details:

1. Transportation will be available for pick-up from your location for all students using this service. However, the bus will arrive at school by 12 Noon.
2. If your ward's reporting time is later, they will need to arrive at school earlier if they are using the transportation.
3. If you wish to use the school transport, please confirm by filling out the attached Google Form. If the form is not submitted, it will be assumed that your ward will not use the service, and parents will need to drop the student off at their scheduled reporting time.

[Transportation Consent](#)



Important Instructions:

1. Parents are kindly requested to RSVP via the link provided below and mention the number of guests attending.

[Annual Presentation- RSVP](#)

2. The suggested reporting times provide ample time for costume changes and makeup. Light refreshments will be provided to students. However, students are encouraged to have a meal at home before coming to school.
3. **Parents MUST carry the Escort Card for the dispersal process.** Ensure the biometric is done before you disperse from the school premises.
4. Students will be dispersed from the allocated rooms, which will be shared with you on the day of the event. Please ensure that costumes and jewellery are returned before leaving the premises.
5. Students are required to wear **white or skin-coloured inners (top and bottom)** as previously informed.
6. Please refrain from applying any makeup at home. However, basic moisturisation is allowed.
7. Students should bring a few hairpins, thread, and safety pins to handle any last-minute adjustments. They are also requested to carry face towels, tissues or wet wipes
8. Students are required to report to school in their **school uniform only.**

Please note these pointers, and feel free to reach out to your respective class facilitators in case of any queries.

We are looking forward to seeing you all and making this event a grand success!

Warm Regards,
Sangeeta Dhamija
Principal